

MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Sara Parks
Date: 11/3/04
Time: 10 - 11 a.m.
Location: Crossroads, Conference Room 3

IPRS Core Team Attendees:

x Sharlene Bryant
 x Cathy Bennett
 Cheryl McQueen
 Deborah Merrill
 Gary Imes
 x Joyce Sims
 x Paul Carr
 x Rick Debell
 x Thelma Hayter
 Jeffrey Poole

Others:

x Tim Sullivan
 X Kellie Fessler
 x Sandy Flores
 Myran Harris
 X Sara Parks
 x Mike Frost
 x Christie Harris
 x Carmen Mattocks

Attendees:

x Alamance-Caswell
 x Albemarle
 x Catawba
 x Centerpoint
 x Crossroads
 x Cumberland
 x Durham
 x Eastpointe
 Edgemcombe-Nash
 x Foothills
 x Guilford
 X Johnston
 x Lee-Harnett
 x Mecklenburg
 x Neuse
 x New River

Onslow
 x OPC
 x Pathways
 x Pitt
 Riverstone
 x Roanoke-Chowan
 x Rockingham
 x Sandhills/Randolph
 x SE Center
 x SE Regional
 Smoky Mountain
 x Tideland
 x VGFW
 x Wake
 x Western Highlands
 x Wilson-Greene

Yellow Highlights = Completed Attending Provider Enrollments

Agenda:

Item No.	Topics
1.	<p>Division and EDS Review</p> <p>Upcoming checkwrites: Nov 5, 12, 19</p> <p>Tim Sullivan: Update Medicaid issues</p> <p>BugCentral Status</p> <p>Key CSRs</p> <p>Operations Support: File Maintenance, Security, and Help Desk</p> <p>Area Programs joining this week:</p>
2.	<p>Area Programs</p> <p>Roll call</p> <p>Review Oct. 29th checkwrite results</p> <p>Please mute phones or refrain from excess activity to help with communications.</p> <p>Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.</p> <p>Review October 29th checkwrite</p> <p>Questions/Comments about upcoming checkwrites: Nov. 5, 12, 19</p> <p>Agenda items</p> <p>Approve 10/20 minutes for posting</p> <p>We have 6 Area Programs that have not completed their Attending Provider enrollments. Phillip Hoffman has said you must be finished by Oct. 31. Rick met with Phillip last week about the rate spreadsheet and also followed up with him to see if he has sent the spreadsheet to the Council.</p> <p>IPRS Questions or Concerns</p> <p>Tim Sullivan – MMIS Updates-Status on EOB 7000 adjustments</p> <p>Medicaid Questions or Concerns</p> <p>Any other area program questions/comments</p> <p>DMH and/or EDS concluding remarks</p>

Next Meeting: November 10, 2004

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	Review Oct. 29th checkwrite:
2.	Upcoming Checkwrites: Nov. 5, 12, 19 – This weekend checkwrite should be normal.
3.	Tim Sullivan - Update Medicaid issues – 1365 counting visits, Tim Wildfire would like to come in to walk through examples. His examples work out fine, but we want to go over them some more. Tim will talk in next week's meeting about unit limitation of visits.
4.	Bug Central Status: 5 bugs: 2 in customer review, 3 in process
5.	Key CSRs: 654 – this is the Quarterly Refund Report which is on target for 11/12. UAT is being completed and should go out Friday. We have a CSR meeting following Core Team.
6.	Operations Support – File Maintenance, Security – Kellie is working on 2 FM request sent last week. They are done, but in the review process.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	Roll Call (See page 1 for meeting AP participants)
2.	Please mute phones or refrain from excess activity to help with communications.
3.	Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
4.	Review October 29 th checkwrite Q: Mark (Lee-Harnett) – We had some age edits that denied for 17 year old because he wasn't "eligible". Can you explain this? A: There were 55 denials for 8952 with a date of birth on the 837 as "0". You may want to look at that and give Paul a call.
5.	Questions/Comments about upcoming checkwrites: Nov. 5, 12, 19

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
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6. **Agenda items**

Approve 10/20 minutes for posting

We have 6 Area Programs that have not completed their Attending Provider enrollments. Phillip Hoffman has said you must be finished by Oct. 31. Rick met with Phillip last week about the rate spreadsheet and also followed up with him to see if he has sent the spreadsheet to the Council.

Q: (Tideland) – If a provider is waiting on SA # should I list them?

A: Yes

IPRS Questions –

Q: Anita (Pathways) – With regards to Dev. Day do we use 7-1-04 as the start date?

A: Yes, that is the effective date.

Q: Tommy (Sandhills) – Can I get an emergency service rate?

A: Rick stated they should show up by late this afternoon.

Tim Sullivan/Christie Harris – MMIS Updates, EOB 7000. 1365 counting visits, Tim Wildfire would like to come in to walk through examples. His examples work out fine, but we want to go over them some more. Tim will talk in next week's meeting about unit limitation of visits. I received examples from Tom (Western Highlands) about attachment C missing page 2. Christie checked and apparently it has been fixed. Christie has not received an answer back on H0004 nor has she received a response from Carol Robertson.

Medicaid Questions or Concerns

Q: Anita (Pathways) – Tim do you have any information on 5145?

A: Not at this time.

Q: Tom (Western Highlands) – Can we resubmit claims from Jan. – June that denied for EOB 5308?

A: Yes, Value Options has submitted updates.

Q: Libby – Will you be resubmitting the claims for us?

A: No – you must resubmit your claims for payment.

7. **Updates to Roll Call?**

8. **Any other area program questions/comments:**

9. **DMH and/or EDS Concluding Remarks:**

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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